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RE: Jordan District Elementary STEM Fair Information

Dear 5th or 6th Grade Jordan District STEM Fair Participant,

Congratulations on being a winner to represent your class/grade from your school to compete in the Jordan District Elementary STEM Fair. The Jordan District Elementary STEM Fair will be held at Daybreak Elementary on February 20 and 21. The address is 4544 West Harvest Moon Drive (11710 S).

Below are some important details about the Jordan District Elementary STEM Fair that you need to know to be fully prepared for this fair. (The packet you will be downloading has more information in it.) This fair is highly competitive, so being prepared for it is very important so you can do well.

1. You need to preregister on line for the Jordan District Elementary STEM Fair.

- If you are a class/grade school winner, you need to preregister online that you are going to participate in the Jordan District Elementary STEM Fair by going to the Jordan District Elementary Science Webpage.
- **If you are on a team for one project, each student must preregister online separately so everyone gets all the information separately.**
- **Be sure that your name is spelled correctly because it is from this we make your participation certificate. Spell it the way you want your name on the certificate.**
- **If you have made a mistake on the preregistration, please don't preregister again to correct it.** Send me an email to have me change it on my end. Otherwise, when I see two preregistrations of the same student, I don't know which one you want me to keep.
- **If you don't know which category it belongs to, find the link to click on that tells the descriptions of each category.** Many projects cross over from one category to another. Choose the one that focuses most on your project.
- **Deadline to preregister is on Sunday, February 18, 2018.**
- **To register—copy this URL onto your computer:**
<http://elemscience.jordandistrict.org/stem/stem-fair-info-parents/> or:
 - Go to: <http://www.jordandistrict.org>.
 - Under “Faculty and Staff”, click on “Departments”.
 - Click on “Curriculum and Staff Development”.
 - Up at the top, click on “Elementary”.
 - Click on “Science”.
 - Up in the top, blue bar, click on “STEM Fairs”.
 - Click on “JSD STEM Fair Parent and Student Information for 2017-18 School Year”.
 - On the next page, click in Part 2, “Jordan District STEM Fair Student Pre-registration for 5th and 6th Grade School Winners”.
 - A pre-registration form will come up.
 - Fill in all the boxes. (All the boxes need to be filled in.)
 - Click on “submit”.
- **When I see that you have preregistered, I will send you a confirmation.** Again, make sure your name, email, and phone number are correct. This is very important. If I don't email you in a couple of days after you preregister, please send me an email.

2. Fill out the 2018 Central Utah STEM Fair (CUSF) Entry Form

- If you did not fill out the 2018 CUSF Entry Form for your school STEM fair, you need to fill out all three pages of the 2018 Central Utah STEM Fair Entry Form completely, including signatures. **NO EXCEPTIONS!!!**
- On “JSD STEM Fair Parent and Student Information, for 2017-18 School Year” page (where you pre-registered), click on the English or Spanish Entry Form in Part 3.
- **You will need to download it and print it out. You can't fill it out online.**
- If you don't know which category it belongs to, go below to Part 5 and click on one of the project descriptions. Many projects cross over from one category to another. Choose the one that focuses most on your project.

- **If you have already filled out the 2018 CUSF Entry Form for your school fair, you don't need to fill out another one. Use the same one. Just make sure it is completely filled out.**
- 3. Download one of the Jordan District STEM Fair Participant Information Packets.**
 - On “JSD STEM Fair Parent and Student Information, for 2017-18 School Year” page (where you pre-registered), download the participant packet that your STEM fair project fits under: Scientific Method, Computer Design, or Engineering Design in Part 4
 - This packet will tell you everything you need to know and do to prepare for the Jordan District Elementary STEM Fair.
 - 4. Tuesday, February 20—In-person Registration**
 - In-person registration will be on Tuesday, February 20 anytime between 4:45 to 6:45 (rain or snow).
 - **When you register in person on Tuesday, February 20 you need to bring the CUSF Registration Form with you. Make sure you, a parent, and your teacher has signed it on page three.**
 - **If this CUSF Entry Form is not filled out completely, we will give it back to you to take home to fill it out.** It needs to be back to us by your judging time on the February 21 or you will not be judged. That gives you only 24 hours to get it back to us completed.
 - **If you are part of a team, only one CUSF Entry Form is needed. However, all team members need to make copies of page three and fill out their own page three separately since signatures are needed from each student and a parent of each student. Staples all the “page three” papers to pages one and two.**
 - You will also receive a judging time for Wednesday, February 8 for a 5:00, 5:40, or 6:20 time. Please do not call ahead and schedule a time. We will make sure you get the judging time you want on Tuesday evening.
 - 5. Wednesday, February 21—STEM Fair Interviews**
 - You will need to show up at your prescribed time given to you at the in-person registration on February 20. The judging times will either be 5:00, 5:40, or 6:20.
 - You will go to the cafeteria first to wait to be called in for your interview. We will be having a door prize drawing prior to each judging time that will take place one-half hour before each judging time. If you want to participate, be at Daybreak one-half hour before your judging time. You can only participate once.
 - After the door prize drawing, you will be called in to be interviewed at 5:00, 5:40, or 6:20. You will only be interviewed once that will take from 10 to 15 minutes. Once the interview is done, you are able to leave and go home.
 - You will take your display board with you, but you will leave your journal. Your journal will be returned to you at your school the following week.
 - 6. Friday, February 23—Jordan District Elementary STEM Fair Winners Announced**
 - The winners **will not** be announced on Wednesday, the evening of the judging. The judging sheets will first be reviewed on Thursday to make sure the numbers and addition are accurate.
 - During the morning of Friday, February 23, a list of the winners will be emailed to each school where they will be announced at school.
 - A personal email will also be sent to everyone on the same morning that participated in the Jordan District Elementary STEM Fair to tell each one if he/she is a winner or non-winner.
 - In the same email will be information about the ceremony we will have for the winners to be held on Monday, February 26 at South Jordan Middle School from 6:00 p.m. to 7:00 p.m.
 - 125 display winners (a team is considered one winner) will be chosen to participate in the 2018 Central Utah STEM Fair at BYU on Wednesday, March 28.

The Jordan District Elementary STEM Fair Participant Information Packets have all of this information and more. Please be sure you read through the whole packet so you know the rules of the fair and what you need to do to prepare for the fair.

Sometimes rules have not been followed and participants have been disqualified to participate in the Jordan District Elementary STEM Fair. We are under the umbrella of the International Science and Engineering Fair. So, we can send students to the Central Utah STEM Fair at BYU, we are held to these rules. **There are no exceptions.**

If you have any questions about the Jordan District Elementary STEM Fair or the STEM fair procedures, please email me (or call me on my cell phone) so I can clear up any questions you may have. I want you to have a wonderful experience at the Jordan District Elementary STEM Fair. In the end, whatever the outcome will be, I hope that a lot of science has been learned by you as a student of science.

Thank you,

Paul Nance
Elementary Science/STEM Teacher Specialist